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Pers 11
29 July 1954

MEMORANDUM TO: Acting Deputy Director (Administration)

SUBJECT: Comments re Draft N [REDACTED]

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1. Why a notice? (This has all the objectives of a permanent, standing regulation.)

2. Its PURPOSE could be better stated.

This regulation summarizes the responsibilities of the Medical, Training and Security Offices for providing medical, psychiatric, psychological and security services. It prescribes the application of such services in direct support of the Agency program for the selection and retention of Agency personnel and clarifies the relationships among the components concerned.

3. Paragraph 3.a. seems grammatically incorrect. The first sentence could read, "The Assistant Director for Personnel has primary responsibility for the recruitment, appointment, assignment and separation of Agency personnel."

(Note: reassignment changed to assignment, and employees changed to personnel. The latter may be too inclusive, and yet paragraph 2., SCOPE, goes beyond employees.)

4. Paragraph 3.b. I believe policy may be that the Assistant Director for Personnel shall provide for appropriate utilization of the services described, but I do not see how he can be responsible for "coordinating" these services under present organizational structure.

5. Paragraph 4.a. I have noted several apparently incorrectly stated concepts on the draft.

6. Paragraph 5.a. I believe the word "leadership" is too specific; a more correct word would be "aptitudes," of which one might be leadership qualities.

7. Paragraph 5.b. I recommend the parenthetical qualification be eliminated as unnecessary.


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8. Paragraph 6.a., second sentence. I would recommend change to "...designated to select and retain only such applicants and employees who meet and maintain the security standards established by the Director of Central Intelligence."

Note particularly the change in text from Director of Security to DCI. I do not believe CIA can afford to infer that any official but the DCI establishes security standards.

9. Paragraph 6.b., last sentence. The meaning of this sentence is completely ambiguous, and I do not believe the normal interpretation is proper or correct.

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